(Date)

**Supporting Document for NETjobs Employer Account Registration**(Please use organisation/department letterhead for drafting this supporting document)

Dear NETjobs Administrator,

<*Name of Company/Organization*> is an entity exempted from the obligation of business registration. We would like to register for a NETjobs employer account.

For supplementary information or questions, please feel free to contact me at <*email address*> or at <*contact number*>. Thank you very much.

Regards,

X (Signature of Responsible Staff)

(Name of Responsible Staff)

(Position Title of Responsible Staff)

 (Stamp with Department Chop)